

BEEHIVE SCIENCE & TECHNOLOGY ACADEMY

Board of Directors Meeting Minutes

Wednesday, February 15, 2006

Teachers Room

Board Members Present: Murat Ozoglu, Abdullah Tulek, Kelly Wayment

Board Members Excused: Bekir Gur, M. Ali Dogan

Ex-officio Member(s) Present: Zack Kiyama (Principal)

Staff(s) Present: Murat Biyik (Dean of Academics)

Call to Order: Mr. Ozoglu called the meeting to order 6:15 pm.

Approval of Minutes: Minutes of the previous meeting were not approved because there were only three voting members present at that meeting and only two of them were present in the current meeting (no quorum present). All members agreed to approve the minutes of this meeting and the previous meeting together during the next scheduled meeting.

General Overview of BSTA:

Dr. Kiyama reported to the board about enrollment and student recruitment.

Dr. Kiyama stated that the enrollment number as of February 15, 2005 is sixty five. He also stated that the school has already started recruitment activities for the next school year: four thousand brochures were printed to be distributed by parent volunteers; a mass mailing will be done very soon; and several interested parents enrolled their child at the Math Matters competition that took place four days ago. Mr. Biyik stated that six applications were received from participating parents in four days.

Dr. Kiyama stated that open enrollment deadline for the next school year is April 14, 2005. He also stated that because of building situation we might need to lower the enrollment number to 150 and he reminded members that this issue would be discussed later (sixth agenda item). Mr. Ozoglu talked briefly about the reasons why a lower enrollment number is necessary. Mr. Tulek questioned whether 150 students for the next year will be financially feasible. Dr. Kiyama and Mr. Ozoglu conveyed their confidence that it will be feasible because the payroll and rent expenses will increase about 50% whereas the income will increase about 100%.

Dr. Kiyma also reported to the board about staffing.

He stated that a part-time special education teacher has begun working in the school. He also stated that he is still interviewing applicants for the secretary position.

Fiscal Report:

Mr. Ozoglu and Mr. Kiyma reported to the board about the financial status of the school. Mr. Ozoglu and Mr. Kiyma presented a sample budget demonstrating the need for extra money for the upcoming months. Mr. Ozoglu stated that the start-up grant application was approved for about ninety three thousand dollars and some of the previous expenses and also future expenses will be covered from this grant money. He also stated this money won't be available before March 2006.

Mr. Ozoglu indicated Wells Fargo is offering thirty thousand dollars business line of credit at an interest rate of 12%. Mr. Wayment talked about the possibility of obtaining a low interest Federal SPA business loan that is offered to new businesses. He explained briefly how this loan works. He took the responsibility of doing research on Federal SPA loans.

Mr. Wayment stated that he is on the fundraising committee for PTA and questioned whether fundraising money can be used for school expenses. Mr. Ozoglu shared his thoughts on the issue and expressed his feeling that there should not be restrictions on the use of fundraising money. He also stated that the PTA should research this issue. Board discussed possible ways to find money.

Mr. Ozoglu made a motion to approve the Wells Fargo business line application. The motion carried unanimously.

Academic Report:

Mr. Biyik reported to the board about the academics.

Mr. Biyik provided information about first semester's report cards. He stated that the school is doing fine in terms of academics because around 50% of the students are either high honor roll or honor roll students. He stated that the school's Lego Team received "Robust Programming Award" in Nevada and SimCity team received "Best Transportation Award" in Idaho. He also stated that one of eight graders received 16th

place in AMC8 Math Competition among 900 students in Utah and MathCounts Team took 6th place in Utah Chapter.

He indicated that CRT testing is getting closer and provided some information about the testing. Mr. Ozoglu inquired about the after school tutoring. Mr. Biyik stated that every teacher provides tutoring two-three days a week and most of the students are receiving after school tutoring.

PTA Report:

Mr. Wayment reported to the board about PTA activities.

Mr. Wayment expressed some concerns about PTA: one of them being that not all the members are actively participating. He talked about possible fundraising activities. One of the activities he mentioned was organizing a race in Sugar House Park and inviting the public including Deputy of Education from the Governance Office.

He stated that the school needs more publicity to increase the enrollment and that one of the PTA member is working on that issue.

Mr. Wayment also stated that in the last parent meeting some parents expressed their willingness to send around a newsletter about the LDS seminary available for ninth graders next year. Mr. Wayment stated that he is also an LDS member and he can help these parents organize without the school administration being involved in this sensitive issue. He requested that Dr. Kiyma refer any interested parents to him.

Building Extension Plan:

Dr. Kiyma presented the building expansion plan to the board. He stated that east side of the building requires some remodeling to build three classrooms. Mr. Wayment stated that if the owner is not willing to do the remodeling he can help the school build walls. Dr. Kiyma stated that he is working on getting an approval from the Fire Marshal.

Approval of enrollment number change:

Motion was made by Mr. Ozoglu to reduce the enrollment number from 225 to 150 for the next school year. The motion was carried unanimously.

Adjourn:

Motion was made by Mr. Ozoglu to adjourn the meeting at 8:04 p.m. The motion was carried unanimously.

Murat Ozoglu, President

Bekir Gur, Secretary