

# BEEHIVE SCIENCE & TECHNOLOGY ACADEMY

## Board of Directors Meeting Minutes

February 1, 2014

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**Board Members Present** Marie Jess, Rolland Lee, Randy Ross, Murat Biyik

**Executive Officer:** Marie Jess

**Staff Members Present:** Hanifi Oguz, Heather Maxfield

**Call to Order:** Marie Jess called the meeting to order at 9:05 a.m.

### **Pledge of Allegiance**

#### **1 - Approval of Minutes (action item)**

The October 27, 2013 meeting minutes were read. Mr. Lee motioned to approve. Mr. Biyik seconded the motion. Motion carries unanimously.

#### **2 – Approval of Appointing the Audit & Finance Committee (action item)**

Mr. Oguz discussed the appointment of committee members and dates or frequency this committee would meet. Boards discussed appointing Mr. Oguz, Mr. Boppana and Mr. Ross as Committee members. Mr. Biyik motioned to approve, Mr. Lee seconded the motion. Motion carried unanimously.

#### **3 - Approval of Appointing a Purchasing Officer (action item)**

Mr. Oguz discussed the purchasing process and appointment of a purchasing officer who would be the point of contact for all purchases. Board discussed appointing Mr. Oguz. Mr. Ross motioned to approve. Mr. Lee seconded motion. Motion carries unanimously.

#### **4 – Approval of School Calendar for 2014-2015 (action item)**

Mr. Oguz presented the 2014-15 school calendar, discussing important dates such as 1<sup>st</sup> day of school, change in teacher development days, spring break dates, graduation dates, etc. Mr. Lee motioned to approve, Mr. Biyik seconded. Motion carried unanimously.

#### **5 – Quarterly Progress Report on Title I School Improvement Plan and Budget Amendment (information item)**

Mr. Oguz discussed the Quarterly Progress Report and audit. Our results were overall good; we have been on track with set goals. Achieved 3 of the 4 goals set forth by the Board (discussed in previous Board meetings). Budget amendment was also discussed.

#### **6 – Reviewing the Conflict of Interest Policy (discussion item)**

Board discussed any possible conflict of interest; all board members signed the Conflict of Interest policy. Mr. Oguz discussed that the policy be reviewed and signed by Board members annually.

### **7 – STEM Expo Event (discussion item)**

Mr. Oguz presented STEM Project videos, examples for student projects. Approximately 250 STEM videos should be submitted to Youtube. Discussed the purpose of STEM, and how the school plans to get more students involved in science. Next step will be school website STEM video Contest where students create and present a website. Discussed public involvement such as distributing flyers to communities, inviting other schools to participate, as well as inviting sponsors, colleges and universities, VIP's, etc. Discussed students attending Charter Day on The Hill where STEM projects will be displayed as well as robotics and Lego clubs will be representing Beehive Academy and the STEM Expo. Date of STEM Expo is April 12<sup>th</sup> at the Southtowne Expo Center.

### **8 – Principal Report (information item)**

Mr. Oguz talked more about Charter Day on the Hill. Also discussed finances and budget for the year, as well as fundraisers, and target enrollment for next year.

Mr. Oguz discussed accreditation for next year. Date for accreditation visit has not yet been set, but may take place in March of next year.

Discussed outreach for STEM. We are contacting Government officials for visits to school or to have small groups of students visit their office.

Mr. Oguz talked about Staff for next year, discussing SPED program and interviews for new SPED teacher.

### **Comments**

Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. "Request to Speak" form should be filled out and submitted to the Board President before speaking during the public comment section. This form can be downloaded from the school website: [www.beehiveacademy.org](http://www.beehiveacademy.org).

**Adjournment** Mr. Ross motioned to adjourn the meeting and Mr. Lee seconded. The motion was carried unanimously. The meeting was adjourned at 10:22 am.