

# BEEHIVE SCIENCE & TECHNOLOGY ACADEMY

## Board of Directors Meeting Minutes

Saturday, June 10, 2017  
830 East 9400 South  
Conference Room 108A  
Sandy, UT 84094

---

**Board Members Present** Marie Jess, Calvin Zulich (phone), Sudha Kargi (phone), Rolland Lee, Chris McCandless (not present)

**Executive Officer:** Marie Jess

**Staff Members Present:** Hanifi Oguz,

**Call to Order:** Marie Jess called the meeting to order at 09:08 a.m.

### Pledge of Allegiance

#### 1 - Approval of Minutes (action item)

Board members reviewed the March 25<sup>th</sup> board meeting minutes.

Calvin Zulich motioned to approve minutes from the March 25<sup>th</sup> board meeting. Sudha Kargi seconded the motion. Motion carries unanimously.

#### 2 –Approval of the School Benefit Policy (action item)

School benefit policy will help improve current employee benefits. Currently we offer health insurance and worker's compensation; we want to add more benefits so they stay longer.

Benefit policy will attract new staff members and help to retain them. This includes health insurance, life insurance, and retirement. Plans will start 30 days after start day.

Board members review policy.

Rolland Lee motioned to approve the School Benefit Policy. Calvin Zulich seconded the motion. Motion carries unanimously.

#### 3 – Approval of the contracts for school employee benefit services (action item)

4 companies to choose from- Mountain West, Trans America, EMI Health, Battle Reid.

401K retirement is the best option for employees- Waddell offered various options and Trans America offered 7 different options. 2 parts of 401k plan, 1. Financial advisor 2. Maintenance of paperwork and compliance. NBS is the compliance company that works with Waddell. Waddell will handle the financial advisor parts. Waddell and NBS are local and more available to help quicker.

Transamerica offers financial advisor, but the compliance services will be handled by the plan provider.

Nationwide is able to offer more options to employees within their plans. Employees are able to manage their own risk.

Board member suggested that all staff members should be educated about 401k plans. Nationwide has offered a meeting to provide information to staff members.

Rolland Lee motioned to approve 401K plan options with Waddell and NBS with matching 3% and 1% for employees who work for 5 years or longer. Calvin Zulich seconded the motion. Motion carries unanimously.

The Cafeteria Benefit Plan options are HRA, FSA (flexible spending account) and HSA. Health care plan needs to be in place first before approving the Cafeteria Plan because it will be affected by the Cafeteria Plan. Approval of opening a general Cafeteria Plan, but not decide which plan till health benefits are more definite.

Calvin Zulich motions to approve a general cafeteria plan with NBS. Rolland Lee seconds the motion. Motion carries Unanimously.

Mr. Oguz reviewed information for the life insurance, but there were several questions about it. Mr. Oguz will find out the answers.

Rolland Lee motions to approve to authorize Mr. Oguz to decide life insurance plan finalize and sign it. Calvin Zulich seconds the motion. Motion carries unanimously.

Cobra plan with NBS has one option and fees are reasonable.

Calvin Zulich motions to approve COBRA plan with NBS. Rolland Lee seconds the motion. Motion carries unanimously.

#### **4 – Approval of amended budget for FY 2017 (action item)**

Approved budget in June 2016, we need to be within 5% of the budget for the state to approve. Cannot spend more than 5%. Budget is within 5%, all budget numbers are reported accurately.

The finance committee reported their findings and opinion about the budget with the board. Board members reviewed the amended budget and had no questions.

Calvin Zulich motioned to approve the amended budget for FY 2017. Sudha Kargi seconded the motion. Motion carries unanimously.

#### **5 – Approval of budget for FY 2018 (action item)**

The FY 2018 budget is conservative, still waiting for some grants to come through.

Budget surplus is covering benefit policies since they are not currently in place.

The finance committee reported their findings and opinion about the budget with the board. Board members reviewed the budget, no questions.

Rolland Lee motioned to approve the budget for FY 2018. Calvin Zulich seconded the motion. Motion carries unanimously.

### **6 – Approval of the contract for UTA Bus passes (action item)**

Contract increased \$1,000 from last year. 200 cards for the year.

UTA passes are being utilized by students for transportation. They are good for the school year and deactivated during the summer.

Calvin Zulich motioned to approve the UTA Bus passes. Rolland Lee seconded the motion. Motion carries unanimously.

### **7 – Approval of the Emergency Safety Intervention Policy (action item)**

State Board rule changes and we are required to comply with.

Physical restraint, seclusion, or emergency intervention actions and how to notify parents.

The policy was created by reviewing other school districts emergency intervention policies and adapted to Beehive so we are in compliance with the rule requirements.

5 personnel will go through extensive training (2 Admin, 2 teachers, 1 parent). This committee will be trained to put policy into place, to be used only in case of emergency

Board members concerned about weapon possession (ESI), staff will call police first. Mr. Oguz states it is part of emergency management policy, but will add it into the motion.

Added to policy- Each ESI incident reviewed. Review of every incident will make sure it is done correctly and according to policy with documentation.

Calvin Zulich motioned to approve Emergency Safety Intervention Policy as amended. Rolland Lee seconded the motion. Motion carries unanimously.

### **8- Approval of the authorization of the school director to sign the grant agreement with Sandy City (action item)**

Sandy City approached BSTA about after school program grant for 6<sup>th</sup> graders. Mr. Oguz asks board members to authorize him to sign the Sandy City Grant and to continue to obtain grant.

Rolland Lee motioned to approve the school director to sign the grant agreement with Sandy City. Calvin Zulich seconded the motion. Motion carries unanimously.

### **9-Approval of the school data ownership, access, security and protection policies (action item)**

State Board of Education put in place that every school should implement this policy by June 2017. This policy is mainly for access to data.

Board members reviewed the policy, no questions.

Rolland Lee motioned to approve school data ownership, access, security and protection policies. Calvin Zulich seconded the motion. Motion carries unanimously.

#### **10- Approval of the school technology security policy (action item)**

State Board put in place that every school should implement this policy by June 2017. This policy is for technology security. IT director will backup data if anything happens to the servers and manage technology security.

Board members reviewed the policy, no questions.

Rolland Lee motioned to approve school technology security policy. Calvin Zulich seconded the motion. Motion carries unanimously.

#### **11- Approval of the Amended School Land Trust Plan (action item)**

Amendment- \$28,000 this year.

Rolland Lee motioned to approve the amended school land trust plan. Calvin Zulich seconded the motion. Motion carries unanimously.

#### **12- Math Competency Report under R277-700-9 (information item)**

Review of Math Competency Report to inform board members of improvement of math in high school to improve college readiness. 19 out of the 22 students that graduated in 2017 met the math competency for college.

#### **13- Training, School Board Bylaw (discussion item)**

Mr. Oguz went through the Bylaw with the board members. He suggests changes that will increase the efficiency of the board. The board members discussed the possible changes to the bylaw.

Mr. Oguz will check on how to amend school board Bylaw. Then call a meeting with board members to discuss what will be officially amended.

#### **14-Appointment of School Finance and Facility Committee (action item)**

We have a school finance team already, but with the expansion coming we need to have a facility committee. It will be one committee combined together (school finance and facility committee). Chris McCandless will be a part of the committee because of his background.

Mr. Oguz suggests that Sudha Kargi and Calvin Zulich be on the committee. Sudha Kargi and Calvin Zulich agree to be on the committee.

Calvin Zulich motioned to approve school finance and facility committee. Rolland Lee seconded the motion. Motion carries unanimously.

### **15-Approval of the school board meeting dates for 2017-2018 (action item)**

October 14, 2017  
December 09, 2017  
March 24, 2018  
June 09, 2018

Dates are set, but can be changed if needed. Special meetings will take place as well, but no dates are set.

Rolland Lee motioned to approve school board meeting dates for 2017-2018 school year. Calvin Zulich seconded the motion. Motion carries unanimously.

### **16- Principal Report (information item)**

Providing more concurrent enrollment and AP programs next year.

Student count projected to be 310 for 2017-2018 school year.

Working on becoming an Apple Certified School.

Introducing a new engineering class for 6<sup>th</sup> graders. (Flight and Space)

### **Comments**

Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. "Request to Speak" form should be filled out and submitted to the Board President before speaking during the public comment section. This form can be downloaded from the school website: [www.beehiveacademy.org](http://www.beehiveacademy.org).

**Adjournment** Chris McCandless motioned to adjourn the meeting and Calvin Zulich seconded. The motion was carried unanimously. The meeting was adjourned at 11:47 a.m.