

BEEHIVE SCIENCE & TECHNOLOGY ACADEMY

Board of Directors Meeting Minutes

Saturday, October 12th, 2019
830 East 9400 South
Conference Room 108A
Sandy, UT 84094

Board Members Present Tarik Guney, Sudha Kargi (Phone), Calvin Zulich
Executive Officer: Calvin Zulich
Staff Members Present: Hanifi Oguz,

Call to Order: Calvin Zulich called the meeting to order at 9:06 am.

Pledge of Allegiance

1. Approval of Minutes (action item)

Board members reviewed the board meeting minutes from the June 15th, Sept 5th, Sept. 12th and Oct. 3rd board meetings.

Tarik Guney motion to approve the board meeting minutes from the June 15th, Sept. 5th, Sept. 12th and Oct. 3rd board meetings. Sudha Kargi seconded the motion. Motion carried unanimously.

2. Approval of Health and optional Dental/Vision Insurance Agreement with Select Health (action item)

This is our 3rd year with Select Health. There is an increase of 4% this year in the cost. Staff members expressed wanting Dental and Vision. Dental and vision is optional and staff members are responsible to cover the cost.

Tarik Guney motioned approval of health and optional dental vision insurance agreement with Select Health. Sudha Kargi seconded the motion. Motion carried unanimously.

3. Approval of the School UCA and IDEA Plan and Funding Application (action item)

UCA and IDEA are a State and Federal Grant. Board members reviewed the applications and budgets.

Tarik Guney motioned to approve the school UCA and IDEA plan and funding application. Sudha Kargi seconded the motion. Motion carried unanimously.

4. School Fee Schedule and Fee Waiver Policy Revision Approval (Action Item)

State Board of Education requires school fee schedule and fee waiver policy to be posted online.

The State Board of Education reviewed the policy and gave us feedback.

Board members reviewed the School Fee Schedule and Fee Waiver Policy. This has been a 2 year process. It was reviewed by staff members, State Board of Education and parents before it came to the board members to be approved.

Tarik Guney motioned to approve the school fee schedule and fee waiver policy revision. Sudha Kargi seconded the motion. Motion carried unanimously.

5. Approval of schools teacher student success act framework and plan for 2019/2020 (action item)

TSSA- Teacher Student Success Act Framework- A live document that explains how the program with function and be executed.

The framework and plan works with other plans in the school. TSSA fund depends on the number of students we have. The estimated funds for the 2019/2020 year is \$46,510.

TSSA framework and plan will target school wide achievement-parent involvement and student success.

Feedback from staff and parents taken.

Tarik Guney motioned to approve the schools teacher student success act framework and plan for 2019/2020. Sudha Kargi seconded the motion. Motion carried unanimously.

6. Approval of School CNP Procurement Policy (action item)

CNP- Child Nutrition Program. Board members reviewed the CNP Procurement Policy. The process and procedure through the state to use the funds from the CMP program is long, this policy will help the process go a little smoother. The policy outlines how to utilize the funds. RFP audits, every 2 years.

Tarik Guney motion to approve the School CNP Procurement Policy. Sudha Kargi seconded the motion. Motion carried unanimously.

7. Approval of School Time and Effort Policy (action item)

Board members reviewed School Time and Effort Policy. Time and Effort defines the programs and where the funds are coming from to pay for the salary for the staff member.

Tarik Guney motion to approve the School Time and Effort Policy. Sudha Kargi seconded the motion. Motion carried unanimously.

8. Approval of Payment for iPads (action item)

Apple Education price is the best. Funds will come from the Digital Learning Grant and Land Trust Fund in the amount of \$29,900. 100 iPads are being purchased.

Tarik Guney motioned to approve the payment for iPads. Sudha Kargi seconded the motion. Motion carried unanimously.

9. Approval of Copier and Printer Lease and Service Agreement (action item)

Beehive has been with Les Olsen for several years. We have 2 printers in the building that are currently under contract with Les Olsen. Lease to purchase 2 new printers, 5 years.

Mr. Oguz looked at options for refurbished printers. Refurbished printers only have a lifespan of 5 years. New printers have a life span of 10 years. New printers will last longer and be covered under the contract with Les Olsen longer.

Tarik Guney motioned to approve copier and printer lease and service agreement. Sudha Kargi seconded the motion. Motion carried unanimously.

10. Approval of Employee Code of Conduct and Appropriate Behavior Policy (action item)

Board members reviewed the Employee Code of Conduct and Appropriate Behavior Policy. Concerns have come forward at the state level and our employee code of conduct and appropriate behavior policy is based off the the state policy.

Staff members are required to do a training and sign a document. This was done during the summer professional development training.

Tarik Guney motioned to approve the employee code of conduct and appropriate behavior policy. Sudha Kargi seconded the motion. Motion carried unanimously.

11. Approval of Amended School's SPED Policy and Procedures Manual (action item)

Board members reviewed the amended SPED Policy and Procedures Manual. The only change is Child Find- how students are identified and qualify for SPED services. This is the new model for identifying students who need SPED services.

Tarik Guney motion to approve the Amended School's SPED Policy and Procedures Manual. Sudha Kargi seconded the motion. Motion carried unanimously.

12. Update on Satellite Report (discussion item)

Beehive applied for an extension- Official start date for K-5 is August 2021. We have approved the agreement with the land- traffic study is being done. Approved consultant agency and have started analysis on cost.

13. Approval of the School Family Reunification Plan as part of the Emergency Manual (action item)

State Legislation last year requiring school to practice reunification plan yearly with parents. Assistant Principal Ms. Peterson is working on the plan on how to reunify students with parents in case of an emergency.

2 separate locations are being identified to use because of our unique situation with our buildings. Drill is planned to take place in November.

Tarik Guney motion to approve the school family reunification plan as part of the emergency manual. Sudha Kargi seconded the motion. Motion carried unanimously.

14. Revision of the school fiscal policy (discussion item)

Board members reviewed the school fiscal policy. They discussed the purpose of the policy. Cash receipts- all funds are received by the office staff only and 2 people must sign the cash balance sheet. The sale tax exemption is used whenever possible. Reimbursement process was reviewed. Bidding process was reviewed for purchasing. Petty cash process was reviewed and Fundraising process was reviewed.

15. Approval of school mission, vision, and belief statement (action item)

Board members reviewed the mission, vision and belief statements.

Mission statement- At Beehive, students of diverse cultures achieve academic excellence and personal skills in a challenging and innovative STEM environment to become contributing global citizens.

Vision Statement- Students of Beehive Science and Technology Academy excel in a diverse and supportive learning community as they acquire the academic, social, and technological skills necessary to become responsible leaders and citizens of a globalizing world.

Belief Statement-

- All students will strive for academic growth, with an emphasis on literacy, science, math, and technology skills.
- Excellences is achieved in a variety of academic, creative, and personal ways.
- Each student is a valued individual with unique physical, social, emotional and intellectual needs.
- Teachers, administrators, parents, students, and the community share the responsibility for advancing the school's mission.
- Students will model appropriate behavior in a safe and supportive setting to achieve future success in a diverse global community.
- Student learning is supported by a commitment to continuous improvement and research-based pedagogy.
- Extracurricular programs and activities promote holistic student development.
- Vigorous college preparatory programs help students graduate as competitive candidates for the world's top learning institutions.

Tarik Guney motion to approve the schools mission, vision, and belief statements. Sudha Kargi seconded the motion. Motion carried unanimously.

16. Annual Open Public Meeting Training (discussion item)

Board members did the annual open public meeting training. Agenda for board meetings must be posted 3 days prior to board meetings. Minutes from the board meetings must be posted 30 days after the meeting took place.

Closed meeting can only take place under certain circumstances. 2/3 vote is required to go into a closed meeting.

17. Data Security Training (discussion item)

Board members reviewed Data Security Policy and did the annual training. Discussed what student identifiable information was.

18. Principal Report (information item)

- Student membership audit had one finding with a wrong exit code.
- The annual financial report was reviewed.
- Achievements:
 - US News- 2nd best high school Niche 3rd best
 - Mr. Oguz received the Living Color Award- Annual Diversity Award.
 - 2 students in the science fair are going to Washington D.C.-Top 30 projects in the U.S.
 - Business Manager Prasad received Business Manager of the year award.
 - 2 students from HOSA received awards.
 - 3 students from TSA received awards.
 - We submitted our Ibook for Apple Distinguished School again this year. Hoping to hear back from them within the next week.
 - Accreditation visit for the school is in April.

Comments

Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. "Request to Speak" form should be filled out and submitted to the Board President before speaking during the public comment section. This form can be downloaded from the school website: www.beehiveacademy.org.

Adjournment Tarik Guney motioned to adjourn the meeting and Sudha Kargi seconded. The motion was carried unanimously. The meeting was adjourned at 11:20 am.