

# BEEHIVE SCIENCE & TECHNOLOGY ACADEMY

## Board of Directors Meeting Minutes

Saturday, October 09th, 2021  
830 East 9400 South  
Conference Room 108A  
Sandy, UT 84094  
ZOOM Meeting

**Board Members Present:** Calvin Zulich (teleconference), Tarik Guney (teleconference), and Davron Mukhabbaton (teleconference).

**Staff Members Present:** Hanifi Oguz, And Jennifer Swan

**Call to Order:** Calvin Zulich called the meeting to order at 9:06 am.

### Pledge of Allegiance

#### 1. Approval of Minutes (Action Item)

- Board reviewed minutes from the September 18th Closed Board Meeting.
- Board reviewed minutes from the August 14th Board Meeting.
- Board reviewed minutes from the June 5th Board Meeting.

Tarik Guney motioned to approve the minutes from the three previous board meetings. Davron Mukhabbaton seconded the motion. The motion was carried unanimously.

#### 2. Approval of the Comprehensive School Counseling Program (Action Item)

- Beehives school counselor, Jennifer Swan, has been working on the application for the Comprehensive School Counseling Program For about a year. We have reached the final stage of the application process which is to receive approval from the board before submitting.
- Jennifer Swan presented a summary of the program to the board. This program is comprehensive, data driven, and systemic and will ensure that every student can receive proper counseling for either college/career prep, or emotional/social issues.
- This program will provide funding for additional counselors as well as counseling programs.
- Calvin Zulich asks: How often data will need to be gathered and reported? Jennifer Swan answers that a data project will be due every spring at the end of the school year as well as an explanation of where the funding is being used. A written report will be provided to the board at the end of each year as well. Mr. Oguz adds that this program will bring structure and alignment to the program. This structure will allow for the school to hire additional counselors with little complications as there will be policies and procedures already in place for them to follow.
- Tarik Guney motions to approve the submission of the application for the School Counseling Program. Davron Mukhabbaton seconded the motion. The motion was carried unanimously.

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### **3. Approval of Health and Optional Dental/Vision Insurance Agreement with Select Health (Action Item)**

- The board reviewed the current insurance plan and minor changes that have been implemented.
- The only change to the medical plan is that the deductibles have gone up for both the low and high insurance plans. The rates for these plans have stayed the same.
- Dental and vision have gone down
- Tarik Guney asks: Have the rates changed? Mr. Oguz responded that the pandemic did not affect the rates at all; the insurance company is compensating by raising the deductible.
- Davron Mukhabbaton asks if any feedback has been received by the staff about the current insurance plan? Mr. Oguz responded that the staff is happy with the current plan. Select health has a great network and good rates. The school pays for the medical portion for each employee. Even with the raised deductible only a few employees will use the whole deductible.
- Tarik Guney comments that it is important that we take care of our employees and it sounds like Mr. Oguz has been doing a great job of finding the best plan for the employees.
- Tarik Guney Motions to approve the Health and Optional Dental/Vision Insurance Agreement with Select Health. Davron Mukhabbaton seconded the motion. The motion was carried unanimously.

### **4. Approval of the School UCA and IDEA Plan and Funding Application (Action Item)**

- The board reviews the UCA and IDEA plans. These are ongoing grants/funds and very little changes have been made.
- Mr. Oguz Reviews the UCA plan/ goals.
- Mr. Oguz reviews the IDEA plan/ Goals. The IDEA plan is for the sped students only.
- The board has no questions about these plans.
- Davron Mukhabbaton motioned to approve the UCA and IDEA funding application. Tarik Guney seconded the motion. The motion was carried unanimously.

### **5. School Fee Schedule and Fee Waiver Policy Revision Approval (Action Item)**

- No changes have been made since the spring board meeting. Board approval is still required.
- The board quickly reviewed the current plan. The review included going over fee waivers, annual fees, club and event fees, max charges , payment notices, documentation, and reporting.
- The board did not have any questions about the current plan.
- Tarik Guney Motioned to approve the school fee schedule and Fee waive policy. Davron Mukhabbaton seconded the motion. The motion was carried unanimously.

### **6. Approval of the Large Payments Authorizations (Action Item)**

- Expenses more than \$10,000 need to be approved by the board. We have two major expenses we'd like to have the board approve.
- First expense is for new and upgraded I pads. This will be around \$17,000 and will come out of the Digital Teaching and Learning Grant.

- The second expense is for the tax exempt bond for the new facility. The application will cost around \$20,000 and will be reimbursed once approved.
- The board did not have any questions about these expenses.
- Davron Mukhabbaton motioned to approve these two expenses. Tarik Guney seconded the motion. The motion was carried unanimously.

### **7. Revision of the School Fiscal Policy (Discussion Item)**

- The school fiscal policy just needs review. No changes have been made.
- Mr. Oguz summarizes the policy including budget for fiscal year, director responsibilities, reviews various funds, return check policy, cash policy, sales tax exemption, purchasing policy, approval of expenses policies, bidding/quotes process, contract rules and policies, records, petty cash, fund raising, donations, and disciplinary action for noncompliance of the rules.
- The board did not have any questions about the current school fiscal policy.

### **8. Annual Open Public Meeting Training (Discussion Item)**

- The law requires that the board receive annual training on how to properly conduct public meetings.
- Mr. Oguz summarizes the training that was provided to the board at an earlier date.
- Davron asks if this applies to the board only, or teachers as well. Mr. Oguz answers that this applies only to the board.

### **9. Data Security Training (Discussion Item)**

- This plan is to ensure that no action is taken that would violate anyone's right to privacy.
- All school personnel have received training on this and will be expected to comply.
- The school registrar is the data manager and oversees records and student data. Data will be stored in a secure location.
- I.T. Manages data systems. Password protected school issued computers, processes for disseminating, data programs etc.
- Employees sign a non disclosure agreement to protect data.
- The training was conducted by Mr. Oguz for the board members.

### **10. Principal Report (Information Item)**

- Membership audit is conducted by squire. They sample a few students and review to make sure that they are compliant with the state requirements. This years audit shows that all students are compliant.
- Math Matters competition is planned take place on November 13th and will have 5th and 6th graders from all over participating.
- The Stem Expo will be held on January 29th at the Mountain America Expo Center. Students are already preparing their presentations and we are expecting a great event.
- We had a big turn up at our Fall Festival yesterday. We had many of our students and parents attend. It was encouraged that they bring friends from other schools and the evening turned out to be a great community event.
- Homecoming was held at Jordan Commons on Oct 9th. This was organized by the student government and a few of our staff members.
- Beehive has had only 2 Covid cases this year from students exposed outside of school. Procedures we have in place allowed for us to act fast and control the situation so these cases did not spread. Masks and vaccines are still encouraged.

## **Comments**

Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. "Request to Speak" should be filled out and submitted to the Board President before speaking during the public comment section. This form can be downloaded from the school website: [www.beehiveacademy.org](http://www.beehiveacademy.org).

**Adjournment** Tarik Guney motioned to adjourn the meeting and Davron Mukhabbaton seconded. The motion was carried unanimously. The meeting was adjourned at 10:19 am.