

BEEHIVE SCIENCE & TECHNOLOGY ACADEMY

Board of Directors Meeting Minutes

Saturday, June 04, 2022
830 East 9400 South
Conference Room 108A
Sandy, UT 84094
Hybrid Meeting

Board Members Present: Chris McCandless, Tarik Guney, and Davron Mukhabbaton.

Call to Order: Chris McCandless called the meeting to order at 9:09 am.

Pledge of Allegiance

1. Approval of Expenses (Action Item)

- Mr. Oguz reviewed the Apple products (iPads, Macbooks, iMacs, and Apple TV's) that will be purchased for the new school and their pricing.
- Mr. Oguz reviewed the projectors that will be purchased for the new school and their pricing.
- Davron asked if these items will be used for existing students or will they be used for the new students being enrolled at the school? Mr. Oguz responded that these items will be used for both. Our secondary enrollment will increase from around 300 to 400 in the upcoming school year. Most will go toward new students however some may replace broken and unusable products from previous school years.

Tarik Guney Motioned to approve the expenses. Davon Mukhabbaton seconded the motion. The motion was carried unanimously.

2. Approval of the New IT Service and Products Provider through the RFP (Action Item)

- Mr. Oguz presents the new IT Services/products providers. This was done through the RFP public bidding process. All appropriate documents and meetings were held. Vendors were invited to bid. Only two companies bid. One of the two was disqualified due to being late to bid which is against the RFP rules.
- By default ETS was chosen. They work with several charter schools throughout Utah. They seem to be reliable and come with good references from schools they've been working with.
- Mr. Oguz quickly reviewed their proposal. ETS will provide our IT management services such as the maintenance and support of networks.
- Mr. Oguz reviewed the rates for the services they will provide. Compared to other companies these rates are reasonable.
- Due to the expanded amount of new products as well as a new IT staff Beehive has opted to pay for full IT services from ETS for this first year. After the first year services will be reviewed and adjusted for the following years.

- Tarik Guney asked if the pricing includes installation of the software, or if it is just for support only. Mr. Oguz responded that this includes the installation and the products as a packaged deal.
- Tarik Guney commented that it is important that our data is stored and accessible in the future. We don't want to lose anything. Mr. Oguz comments that the charter schools that have been working with them are very happy and we shouldn't have any issues.
- Tarik Guney asks if they will be working with our IT Director. Mr. Oguz commented yes. They will work together and it will be nice for our new IT Director to have this kind of support.
- Tarik Guney commented that one IT person may not be sufficient for the expanding school. Mr. Oguz commented that this may be true, but we believe having the support from ETS will make this doable. This first year we will be evaluating how many IT staff will be needed for the future.
- Tarik Guney recommended that access points and routers need to be installed around the building. A single router may not cover the entire campus. Mr. Oguz confirmed that access points will be installed all around the building.

Tarik Guney motioned to approve the new IT services and products provider through the RFP. Davron Mukhabbaton seconded the motion. The motion was carried unanimously.

3. Approval of the New Janitorial Services Provider through the RFP (Action Item)

- Due to the size of the new campus, 3 times what we have now, we opted to outsource our janitorial services. In the future we can look into hiring in house.
- Two companies turned in a proposal. Mr. Oguz reviewed the two proposals with the board.
- Both companies seem to be upstanding and established. Both companies and proposals were carefully reviewed.
- Verde is the favorable company. The prices are better.
- Tarik Guney asks if the company doesn't do an appropriate amount of time are we allowed to cancel before the year is up? Mr Oguz responded that it is a part of the agreement that if we are not happy with their services we give them notice and can cancel after that.
- Chris McCandless comments that 2 people may not be sufficient. Mr. Oguz responded that the company calculated the amount of employees based on the information we provided as well as the building plan. They are professionals and have a better idea of what will be needed.

Chris McCandless makes a motion to approve the less expensive janitorial services provider through the RFP. Davron Mukhabbaton seconded the motion. The motion was carried unanimously.

4. Approval of the New School Lunch Management Services Provider through the RFP (Action Item)

- Next year we will have our own kitchen and want to be using that kitchen. However there are so many rules, reports, and guidelines to follow, so we'll need to be careful. By outsourcing a company with experience with the school lunch programs we'll be able to

stay compliant with state standards. In the long run this will be the most cost effective method.

- Mr. Oguz reviewed Lunch Pro's proposal. This company is currently working with many charter schools. They have experience with health regulation and state standards/reporting. They come with many references. These references were contacted and they spoke highly of this company.
- They're responsibilities will include onsite management, promotion of the school lunch program, and menus that will be inclusive to our students with various dietary restrictions.
- Tarik Guney asks if this will be audited by the state to ensure that we are meeting state standards? Mr Oguz responded that the state had to approve the proposal before we could bring it to the board.
- Tarik Guney clarifies that he is wondering if the state will be coming out during the school year to evaluate and make sure that regulations are being followed. Mr. Orguz responded that the state will be inspecting during the school year as well as our onsite staff will be overseeing to make sure that they are following the state standards.
- Chris McCandless asks if we are behind schedule with just now choosing our lunch program? Mr. Oguz responds yes and no. Depending on when our kitchen will be finished we need to work with this company to determine how we will be providing meals to the students.
- Tarik Guney asks who will be cleaning the kitchen? Mr. Oguz responds that the Lunch Pro company will be cleaning the kitchen. The janitorial company will be cleaning the cafeteria.

Davron Mukhabbaton motioned to approve the new school lunch management services provider through the RFP. Tarik Guney seconded the motion. The motion was carried unanimously.

5. Principal Report (Information Item)

- Mr. Oguz reviewed our enrollment numbers. We are currently sitting at 710 students enrolled. Most of our grades have waiting lists as well.
- Staffing has been difficult, however most of the elementary teachers have been hired. We only need two more teachers.
- August 10th we will have our official ribbon cutting ceremony. We'll be moving in July and should have it set up and ready before that event.
- Packing has already started. We are reaching out to the community and moving companies to volunteer to help.
- Most of our supplies have been ordered.
- Elementary teachers will start on August 2nd for training. Secondary teachers will start August 7th for training.
- We received a grant for free full day kindergarten. Schools nearby charge \$300/month for kindergarten.

Comments

Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. "Request to Speak" should be filled out and submitted to the Board President before speaking during the public comment section. This form can be downloaded from the school website: www.beehiveacademy.org.

Adjournment Tarik Guney motioned to adjourn. The motion was carried unanimously. The meeting was adjourned at 10:00 am.