

# Lunch program policy 2022-23

**1. Vision Statement** The Beehive Science and Technology Academy (BSTA) is committed to promoting healthy students by supporting wellness, good nutrition, and regular physical activity as part of the total educational environment. BSTA supports a healthy atmosphere where students learn and participate in positive dietary and lifestyle practices. It is understood that a school contributes to the basic health status of students by facilitating learning through the support and promotion of good nutrition and physical activity. Improved health optimizes student performance and helps each student to reach their full potential. To help accomplish these objectives, Beehive Science and Technology Academy Child Nutrition Program will comply with federal, state, and local requirements. Service will be accessible to all students.

**A. Nutrition Education** BSTA will encourage that nutrition education will be part of an integrated curriculum in all health and PE courses K through twelfth. Nutrition standards will be based on the current Dietary Guidelines from MyPlate.gov and will offer variety and contain nutrients for optimal growth and development based on these guidelines.

**B. Food** All food made available will adhere to food safety and security guidelines. This includes vending machines, beverage contracts, fundraisers, student stores, and school parties/celebrations/activities. All foods will be smart snack approved. Food offered to students in the Activity Center during lunch, will be coordinated with the School Food Service personnel from the contracting school or organization. All vending contracts must be approved by BSTA and signed by the BSTA Principal.

**C. Environment** The school environment must be safe and comfortable allowing ample time and space for eating meals.

**E. Employees** Education staff shall not deny a student participation in lunch time as a form of discipline or punishment. Healthy snacks will be encouraged and modeled by classroom teachers during school hours

**H. Implementation** Implementation of this policy will be reviewed with the Board of Trustees annually, each September. Consideration for recommendations of guideline changes will be made if deemed appropriate.

## **2. Student Store**

**A.** BSTA recognizes that students need adequate and nourishing food in order to grow, learn and maintain good health. The Board of Trustees also recognizes that a student store in school provides an opportunity for students and others to purchase snacks without the necessity of leaving the school campus. BSTA encourages the sale of food and beverage in the school during lunch and at specialty events before or after school. BSTA control of vending is reviewed annually to ensure compliance with Nutrition standards and will be based on the current Dietary Guidelines from the Smart snack program. BSTA Student Council provides vending services in the cafeteria building. This area is separated from all meal service areas of BSTA. The vending area is provided as a service to BSTA students to discourage tardiness caused by trips to other off campus lunch sites, and to discourage BSTA students from loitering in nearby campus buildings.

## **3. Food Safety/Food Security**

- A.** All foods made available will comply with state and local food safety and sanitation regulations.
- B.** Hazard Analysis and Critical Control Points (HACCP) plans and guidelines are implemented to prevent food illness in school. Temperatures of food will be taken upon arrival. Gloves will be used for any open container foods.
- C.** For safety and security of the food facility, access to the foodservice operation is limited to child nutrition staff and authorized personnel.
- D.** Food allergy procedures will be followed.
- E.** Upon request and after disclosure, waiver forms are signed, nutrition information for products offered will be made available from the BSTA Main Office.
- F.** BSTA will obtain all necessary documents from the Health department yearly.
- G.** Within two weeks of hire, all food service employees shall obtain a food handlers permit to be kept current at all times during the employment, and will be encouraged to attend the additional sanitation and food safety courses.

#### **4. School Foodservice Operation**

**A.** The BSTA Child Nutrition Program will aim to be financially self- supporting. Budget neutrality of profit generation will not take precedence over the nutritional needs of the students. If subsidy of the program is needed, it will not be from the sale of foods that have minimal nutritional value.

**B.** All food will be prepared by a food service management known as Pro Lunch. They will prepare all the food on site. The Manager will do daily checks with the staff to ensure all safety guidelines and state nutrition requirements are met. The director will have a checklist that they will go over with the Manager on a weekly basis to ensure all regulations are being followed. All findings will be recorded and kept for 5yrs

**C.** Students shall be provided with sufficient time to consume meals at school with at least 20 minutes for lunch from the time the student is seated.

**D.** For non-payment or delinquent accounts of \$1.00-\$20.00 under a letter/email will be sent home and given a week to bring the account current. If there are circumstances that the responsible party cannot bring the account current, we will be happy to discuss payment options. We will offer Sun butter and jelly sandwiches (sunflower seed butter uncrustables) if a child account exceeds a debt of -\$20.00 due to non payment of lunches.

#### **10. For all other FNS nutrition assistance programs, State or local agencies, and their sub recipients, must post the following Nondiscrimination Statement:**

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (i.e. Braille, large print, audiotope, American Sign Language, etc.) should contact the Agency (State or local) where they applied for benefits.

Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: [http://www.ascr.usda.gov/complaint\\_filing\\_html](http://www.ascr.usda.gov/complaint_filing_html) , and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) Mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410

(2) Fax: (202) 690-7442; or

(3) Email: [program.intake@usda.gov](mailto:program.intake@usda.gov)

This institution is an equal opportunity provider.

Policy Approved: