

BEEHIVE SCIENCE & TECHNOLOGY ACADEMY

Board of Directors Meeting Minutes

Wednesday, September 28, 2022
2165 East 9400 South
Conference Room 108A
Sandy, UT 84093

Board Members Present: Tarik Guney, Chris McCandless, Davron Mukhabetov, Calvin Zulich

Guest and New Board Member: Marci Houseman

Staff Members Present: Hanifi Oguz

Call to Order: Chris McCandless called the meeting to order at 5:09 pm.

Pledge of Allegiance

1. Approval of Minutes (action item)

- Board members reviewed the board meeting minutes from both the June 25th and August 13th meetings.

Calvin Zulich motioned to approve the board meeting minutes from June 25th and Aug 13th. Tarik Guney seconded the motion. The motion was carried unanimously.

2. Approval of the Joint Resolution to Recognize the Contribution of Mr. McCandless and Dedicating the School Gymnasium (action item)

- Mr. Oguz shared that Mr McCandless will be leaving the board starting in October. He has been heavily involved in our expansion project over the past 5 years and has gone above and beyond for Beehive Academy and we are very grateful to him. Dedicating our school gymnasium to him and his wife is well deserved and will allow for their name to live on in our school and continue to be a part of our community.
- Calvin Zulich added his thanks on behalf of himself and the board for Mr. McCandless's hard work, dedication, and effort put into the new building. The board is very grateful to have had Mr. McCandless as a member and would like to dedicate the school's gymnasium in their name.
- Tarik Guney added his appreciation stating that Mr. McCandless has done a tremendous job and the school and students will always appreciate the work he has done.
- Mr. McCandless shares that it has been a treasure working with the board. He's always felt welcome and loved. Any effort put in has been a result of his interactions with the board and their desire to make things better for the school and create a better product for the kids;who are very deserving. He added that there are alot of people to thank and the honor is appreciated.

Tarik Guney motioned to approve the the joint resolution to reconize the contribution of Mr. McCandless and dedicating the new school gymnasium. Davron Mukhabetov seconded the motion. The motion was carried unanimously.

3. Approval of the New School Board Member (action item)

- Mr. Oguz introduces Marci Houseman to the board. He shared that he has known Marci for years and she is an excellent educator. When it came time to discuss who should replace Mr. McCandless on the board Marci's name was brought up by Mr. McCandless and was determined to be the right person for the position.
- Marci introduced herself to the board and shared her background in education. She fell in love with Beehive Academy on her first visit to the school when she was working at a consulting firm. She now works with Lexia.

Calvin Zulich motioned to approve the new school board member. Tarik Guney seconded the motion. The motion was carried unanimously.

4. Approval of the Authorizing a New Board Member to Oversee and Sign Documents Related to Facility and Finance (action item)

- Mr. Oguz suggested that Tarik Guney would be the right candidate to oversee and sign documents related to the facility and finance as he has a background in business and the availability to spend on these matters.
- Tarik Guney accepts the new responsibility

Chris McCandless motioned to approve Tarik Guney as the new board member to oversee and sign documents related to the facility and finance. Calvin Zulich seconded the motion. The motion was carried unanimously.

5. Approval of Health and Optional Dental/Vision Insurance Agreement with Select Health (action item)

- Beehive will continue their plans with Select Health. The only change is that the premium is increasing by 4%. This increase will be absorbed by the school and will not affect the staff.

Tarik Guney motioned to approve the health and optional dental/vision insurance agreement with select health. Davron Mukhabetov seconded the motion. The motion was carried unanimously.

6. Approval of the School UCA and IDEA Plan and Funding Application (action item)

- The Board reviewed the UCA and IDEA plans.
- The money received for these plans will be used toward Beehives SPED and struggling students who require extra support.
- A summary of the goals for these plans is that all of the beehive students including SPED and Struggling students will exceed the state averages in math, reading, and science.
- With elementary being added the school may receive more funds than projected here, but we won't know until the middle of October.

Tarik Guney motioned to approve the school UCA and IDEA plans and funding applications. Calvin Zulich seconded the motion. The motion was carried unanimously.

7. School Fee Schedule and Fee Waiver Policy Revision Approval (action item)

- The board reviewed the school fee and waiver policy revision.
- Notable changes include:
 - Removing computers fee
 - Locker fee eliminated
 - Full day kindergarten fee waived due to a grant covering the costs.

Chris McCandless motioned to approve the school fee schedule and fee waiver revision. Tarik Guney seconded the motion. The motion was carried unanimously.

8. Approval of the Large Payments Authorizations (action item)

- Mr. Oguz presents two purchases requiring board approval for being over \$10,000
 - 55 apple ipads will be purchased. The need for these is high and more will be purchased throughout the year.
 - Lawn Butler Landscaping will be hired to do all of Beehives landscaping. They are reasonably priced and offers many services including snow removal.

Chris McCandless motioned to approve the large payments for the ipads and landscaping services . Tarik Guney seconded the motion. The motion was carried unanimously.

9. Approval of the Instructional and Library Materials Policy (action item)

- This policy specifies that materials provided in the schools library will:
 - Enrich and support curriculum.
 - Stimulate growth in factual knowledge, literacy appreciation, values, and character development
 - Provide a background of information that will enable students to make intelligent judgements in their daily lives
 - Provide materials of opposing sides of controversial issues so the student can develop critical thinking and reading.
 - Represent many religious, ethnic, and cultural groups and their contribution to heritage and the world
- A selection committee will determine what materials will be provided. This committee will follow selection criteria and selection procedures. These criteria and procedures will comply with the charter policy, state/fed laws, and guidelines.
- Parents have a right to have their student opt out of reading the material.
- Parents can challenge materials provided by filling out a Material Reconsideration Tarik Guney commented that it is good for the kids to have access to inclusive materials.
- Mr. Oguz noted that there is a good balance between the inclusive materials and the parents' rights to challenge or opt out.

Tarik Guney motioned to approve the Instructional and Library Materials Policy. Davron Mukhabetov seconded the motion. The motion was carried unanimously.

10. Approval of the Amended School Fiscal Policy (action item)

- There will be no changes made to the policy the school would just like to alter the limits.
 - Beehive has not only expanded to include elementary, but has also moved into a bigger building

- Currently purchases of \$10,000 or more cannot be made without board approval. Mr. Oguz proposed that the limit be adjusted to \$20,000.
- Currently checks over \$3000 require two signatures. Mr. Oguz proposed that the limit be adjusted to \$5000.

Tarik Guney motioned to approve the amended school fiscal policy. Chris McCandless seconded the motion. The motion was carried unanimously.

11. Approval of the Amended Credit Card Usage Policy (action item)

- Currently the credit card limit is set to \$3000. Mr. Oguz proposed that the limit be adjusted to \$10,000.

Chris McCandless motioned to approve the amended credit card limit; with the caveat to add another qualified card holder in the future. Tarik Guney seconded the motion. The motion was carried unanimously.

12. Approval of the LEA Specific Licenses (action item)

- The board reviewed the list of teachers requiring an LEA License.
 - Some of these teachers are close to receiving their state license. However we need them to be licensed before Oct 15th to receive funding.

Tarik Guney motioned to approve the LEA Specific Licenses. Davron Mukhabetov seconded the motion. The motion was carried unanimously.

13. Annual Open Public Meeting Training (discussion item)

- The board reviews the open public meeting training document.
 - The public should be given notice 24hrs before a meeting
 - Meeting minutes/recordings need to be provided
 - Closed meetings are permitted only for certain reasons
 - Deliberation and decision making will be made by a $\frac{2}{3}$ vote
 - Emergency meetings are permitted for unforeseen circumstances of an urgent nature
 - At least 3 board members must be present
 - There are penalties for not following these public meeting rules such as:
 - Court voiding decisions
 - Class B misdemeanor

14. Data Security Training (discussion item)

- The board reviewed the data security training
 - The training lists procedures that will protect beehive students information
 - The data custodian, beehives administrative assistant, will oversee how and when data is being shared and that.
 - Beehives IT department will oversee that our electronic devices are properly secured.
 - All devices should be password protected and logged out of when not in use.
 - Students, and parents/legal guardians have rights to access their information.
 - All data has a low, med, or high risk status with certain limits as to who can access them.

- Record retention will comply with state retention schedules.

15. Principal Report (information item)

- All teachers have been hired. We are now working with them on licensing and training.
- We are still in the process of hiring teachers' assistants.
- Overall the teachers are great. A few are still adjusting to the beehive culture. Many are forming relationships with each other. We are working on culture and trying to encourage staff to interact with everyone and not to cluster.
- Things are settling down and we will soon be able to request feedback on how the students as well as the staff are adjusting.
- To meet the increasing demands for subs Beehive has increased the pay rate for substitute teachers and A third party sub service has also been hired.
- Enrollment is down. During the summer many of our pledged students relocated, or didn't show. We are currently sitting below 700 students, but have been working to increase that number.
- The building is mostly finished. Construction is being done on the second teachers lounge.
- The big toy for the playground has been set up.
- Our custodian is out, so we've been hiring 3rd parties and depending on volunteers
- The next board meeting will be held on December 3rd.
- We've been applying to several grants. They are very competitive, but will be helpful if we do receive them.
- We are forming a parent group. They will be planning events, coordinating volunteers, and overseeing fundraisers.

Comments

Comments from the public are invited at this time on topics not specifically addressed elsewhere in the agenda. "Request to Speak" form should be filled out and submitted to the Board President before speaking during the public comment section. This form can be downloaded from the school website: www.beehiveacademy.org.

Adjournment Chris McCandless motioned to adjourn the meeting. The motion was carried unanimously. The meeting was adjourned at 6:55 pm.