

Nutrition Program Policy

Vision Statement: Beehive Science and Technology Academy (BSTA) is committed to promoting healthy students by supporting wellness, good nutrition, and regular physical activity as part of the total educational environment. BSTA supports a healthy atmosphere where students learn and participate in positive dietary and lifestyle practices. It is understood that a school contributes to the basic health status of students by facilitating learning through the support and promotion of good nutrition and physical activity. Improved health optimizes student performance and helps each student to reach their full potential. To help accomplish these objectives, Beehive Science and Technology Academy Child Nutrition Program will comply with federal, state, and local requirements. Service will be accessible to all students.

Nutrition Education: BSTA will encourage that nutrition education will be part of an integrated curriculum in all health and PE courses K through grade 12. Nutrition standards will be based on the current Dietary Guidelines from MyPlate.gov and will offer variety and contain nutrients for optimal growth and development based on these guidelines.

Food: All food made available will adhere to food safety and security guidelines. This includes vending machines, beverage contracts, fundraisers, student stores, and school parties/celebrations/activities. Any food sold to students within school hours will be smart snack approved or will have been approved as an authorized exemption with proper documentation kept on file. All vending contracts must be approved by BSTA and signed by the BSTA Principal. All breakfast and lunch foods are prepared daily onsite in our school kitchen through our contracted food service provider and will adhere to all state and federal regulations.

Environment: The school environment must be safe and comfortable allowing ample time and space for eating meals

Employees: Education staff shall not deny a student participation in lunch time as a form of discipline or punishment. Students shall be provided with sufficient time to consume meals at school with at least 20 minutes for lunch from the time the student is seated.

Non-payment/delinquent accounts: BSTA will notify households who have negative food service accounts. Accounts between -\$1.00 and -\$20.00 will be notified by letter and/or email. Accounts are expected to be paid within a week of notification. If a food service account reaches a balance of -\$20.00 an alternate lunch of an apple, a grain, and a milk will be served daily at a charge of \$1.00 per meal until the account is current. If there are circumstances preventing the responsible party from bringing the account current please contact the office. We will be happy to discuss payment options and services that may be available.

Making Payments: Households are encouraged to make payments online by selecting the MEAL PAYMENTS icon on the home page or by logging into their Infinite Campus Account and following these steps:

- Select the 3 bar search drop down in the upper left corner-

- Select food service-

- Select the blue PAY tab-

- From here select an account and payment amount to add to the cart. Select the cart when done and follow the prompts.

- *Households may also manage payment types, payment history, and set up recurring payments by selecting the card icon.

Payments may be made in person in the secondary office. We accept cash, cards, and checks.

Food Safety/Food Security: All foods made available will comply with state and local food safety and sanitation regulations.

Hazard Analysis and Critical Control Points (HACCP) plans and guidelines are implemented to prevent food illness in school.

For safety and security of the food facility, access to the foodservice operation is limited to child nutrition staff and authorized personnel.

Food allergy procedures will be followed.

Upon request and after disclosure and any pertinent forms are signed, nutrition information for products offered will be made available from the BSTA Main Office.

BSTA will obtain all necessary documents from the Health department yearly.

School Foodservice Operation: The BSTA Child Nutrition Program will aim to be financially self- supporting. Budget neutrality of profit generation will not take precedence over the nutritional needs of the students. If subsidy of the program is needed, it will not be from the sale of foods that have minimal nutritional value.

All food will be prepared by a contracted food service company. They will prepare all Breakfast and Lunch food on site. Appropriate school and kitchen staff will do daily checks to ensure all safety guidelines and state nutrition requirements are met. The director will have a checklist that they will go over with the Manager on a weekly basis to ensure all regulations are being followed. All findings will be recorded and kept for 5yrs.

Implementation: This policy will be reviewed with the Board of Trustees annually, each September. Consideration for recommendations of guideline changes will be made if deemed appropriate. Public input is welcome and encouraged. Please contact the front office with any questions, suggestions, or concerns.

For all other FNS nutrition assistance programs, State or local agencies, and their sub recipients, must post the following Nondiscrimination Statement:

In accordance with Federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its Agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (i.e. Braille, large print, audiotope, American Sign Language, etc.) should contact the Agency (State or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at (800) 877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_html , and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call (866) 632-9992. Submit your completed form or letter to USDA by: (1) Mail: U.S. Department of Agriculture Office of the Assistant Secretary for Civil Rights 1400 Independence Avenue, SW Washington, D.C. 20250-9410

(2) Fax: (202) 690-7442; or

(3) Email: program.intake@usda.gov

This institution is an equal opportunity provider.

Policy Approved: by Board of Directors August 13,2022

