

Beehive Science & Technology Academy Learning and Instructional Materials Policy

Purpose:

Beehive Academy is dedicated to ensuring the provision of high-quality learning and instructional materials that support student learning and academic success. This policy establishes guidelines and procedures for the selection, accessibility, review, and approval of learning and instructional materials within the school, in accordance with the provisions outlined in Utah Code Section 53G-10-103 (53-4-402) (53-4-404)

Definitions:

1. Learning Material: Any learning material or resource used to deliver or support a student's learning, including textbooks, reading materials, videos, digital materials, websites, and other online applications.
2. Instructional Material: Learning material that is adopted and approved by Beehive Academy's school board for use within the school.
3. Supplemental Material: Learning material selected by teachers for classroom use that has not been considered, adopted, approved, or prohibited by Beehive Academy's school board.

Accessibility and Parent Notification:

1. Beehive Academy shall make instructional materials readily accessible and available for parents to view.
2. Annually, parents of enrolled students shall be notified about how to access information regarding the instructional materials.
3. Information about accessing instructional material details shall be included on Beehive Academy's website.

Selection and Approval of Instructional Materials:

1. Beehive Academy shall establish an open process involving teachers and parents to review and recommend instructional materials for board approval.
2. The recommended learning material shall be posted online or made available at the School for public review before board meetings, allowing stakeholders to provide feedback.
3. Beehive Academy's board shall hold at least two public meetings before adopting or approving the recommended instructional materials. These meetings shall provide an opportunity for employed teachers and parents of enrolled students to express their views and opinions on the recommendation.
4. Beehive Academy's board shall adopt or approve the recommended instructional materials during an open and regular board meeting.

Supplemental Materials –Beehive Academy's board will address supplemental materials that offer flexible guidance to teachers in selecting supplemental materials or resources for classroom use, based on their professional judgment.

1. Beehive Academy's Board may outline any necessary processes or permissions required before utilizing supplemental materials in the classroom.

(Supplemental Materials refers to any resources or materials not explicitly addressed in the existing approved curriculum and additional resources the teacher would like to use to support and enhance instruction.

Responsibilities of the classroom teacher:

1. Exercise their professional judgment in selecting appropriate supplemental materials or resources for the classroom
2. The freedom to choose materials age-appropriate that align with their instructional goals and Utah state standards.
3. A requirement may be to list supplemental materials intended to be used in the classroom (book lists of books that may be read in the classroom)
4. The use of such materials shall maintain a level of accountability and alignment with the school's educational objectives. (teachers are not required to list every supplemental article that may be assigned)
5. May be required to submit requests or proposals for the use of supplemental materials, outlining the rationale and how the materials align with the curriculum (for instance, substituting one lab for one in the adopted curriculum)

By implementing these guidelines, Beehive Academy empowers teachers to make thoughtful decisions about supplemental materials while maintaining a level of accountability and alignment with the school's educational goals.

Online or Digital Materials Contracts: Not sure about this statement, but it probably needs to be addressed somewhere)

If Beehive Academy contracts with a third-party provider for online or digital materials, the contract must stipulate that the provider must notify the school of any material changes to the content, excluding regular informational updates on current events.

Review:

This policy acknowledges that it does not mandate Beehive Academy's board to review all learning materials used within Beehive Academy..

Policy Review:

This policy shall be reviewed periodically to ensure its effectiveness and alignment with educational needs and standards.

This policy complies with Utah Code Section 53G-10-103 requirements and aims to provide Beehive Academy students with appropriate, accessible, and effective learning and instructional materials. Beehive Academy's board, educators, and parents shall collaborate to ensure the successful implementation of this policy.

Approved by:

The School Board on June 24, 2023

Distribution:

Board Members
School Administration
Staff
Parents/Guardians

School Website

Note: This policy is subject to periodic review and revision as deemed necessary by Beehive Academy.