

**Beehive Science and Technology Academy
Charter Trust Land Council (CTLC)
Election Procedure**

Beehive Charter Trust Land Council (CTLC) is looking for parents to become members of the Charter Trust Land Council (CTLC) committee. Charter Trust Land Council (CTLC) is a joint effort of parents, school administration, and community members to improve the school experience through the study of school data and achievement records. The charter council will approve the plans for fund allocation of the School Land Trust program. The council meets (may be virtual) to study, discuss, plan, and allocate the Land Trust funds to help the school reach achievement goals. A parent/grandparent must have a student enrolled in the school to be eligible for election.

All meetings are open to the public, and the public is welcome to attend. Under usual circumstances, there will be four meetings in a year. More meetings may be held if emergency needs arise.

Voting on Membership - Electronic voting is allowed through a secure process. One vote is allowed per parent/guardian of a current student and sent out via email.

Each school, elementary and secondary schools, will have its own council. The council consists of the principal, one school employee who is appointed by the director for a two-year term, and four parent members, half of whom are elected in even years and half in odd years. In the event there is a tie vote in an election, the principal shall flip a coin to determine the outcome. The interested candidates should fill out the application form and return it to the Principal or Director by the first Friday of September for the academic year. Voting will take place in the second week of September and announced by the third week of September. If a position is not filled through the election or a member resigns, the Director will appoint a parent until the next year's election.

The campuses that hold both elementary and secondary schools in the same building will have joint meetings and hold the discussion and information items together, but will vote on the action items in their own councils separately.